

C_005c Call for solutions that address manufacturing pollution resulting from the tanneries sector in sub-Saharan Africa and South Asia.

Section 1. Applicant / Consortium Information and Due Diligence

Evaluation Weighting 15%

This section aims to gather key background information about the lead applicant, nature of their work, and include some due diligence requirements.

1.1 Applicant Information

SMEP Registration No: SMEP000914
 Application No: APP000604
 Organisation's Legal name: Hilltop Farm
 Organisation Type: Private sector - other
 Organisation Location: Romania
 Project Implementation Location: Select:
 Lead Application - Organisation Website: ilulama.co.za

1.2 Company registration details

Please provide your company or organisation's business registration details. Please detail company or organisation country of registration (incorporation) and year of registration.

cc124/34
 Registration Date: 7/1/2023 12:00:00 AM

1.3 Lead Organisation details

1.3.1 Please indicate your organisation's primary activity. Indicate the activity your organisation has undertaken in the past 3 years and how it relates to the your concept proposal.

max 150 words

1.3.2 How many people are employed by the organisation?

100

1.3.3 What is your organisation's average annual turnover (over the last 3 years)?

GBP 0 - 250 000

1.4 Are you submitting this EoI as part of a consortium?

Yes No

1.5 Are you anticipating making use of the services of sub-contractors for project delivery?

Yes No

1.6 Donor Funding

1.6.1 Has your organisation received donor funding in the previous 3 years? To be read together with question 1.6.2 below.

	Donor Name	Project Description	Duration	Time Period	Amount (GBP)
ADD					
TOTAL					

1.6.2 Has your organisation ever received donor funding from FCDO in particular?

	Project Description	Duration	Time Period	Amount (GBP)
ADD				
TOTAL				

1.7 Did you read the Terms of Reference?

Note that the Terms of Reference is structured to give applicants a full view of the procurement process and call criteria. It outlines key aspects pertaining to both Stage 1 (Expression of Interest - open to all candidates) as well as Stage 2 (Request for Proposals- shortlisted candidates only) to ensure full transparency.

Yes No

1.8. Please confirm that you have read and understood Section 2.5 of the Terms of Reference

This section outlines the requirements of FCDO Compliance level 1, 2 and 3 suppliers contracted to SMEP, and that the applicant organisation can meet the required level of due diligence if advanced through the final stage of the procurement process.

Yes No

1.9 Safeguarding Explanatory Note: The tanneries sector, in some countries, has a reputation of high levels of child labour, modern-day slavery, and occupational health and safety (OHS) issues. SMEP has the responsibility to make sure that funding provided does not promote and/or exacerbate child labour or modern-day slavery or put at risk the health and safety of people employed by the projects. This applies to both the lead organisation and its associated downstream partners, suppliers, and sub-contractors. SMEP's position on these safeguarding issues is provided in the Terms of Reference.

1.9.1 Does the organisation participate or engage in forums that address safeguarding issues such as human rights, occupational health and safety, child labour, modern day slavery.

Yes No

1.9.2 Does the organisation have systems and reporting structures in place for ongoing assessment of any safeguarding risks (associated with human rights, occupational health and safety, child labour and modern-day slavery) within its own organisation and that of its partners, suppliers, and sub-contractors?

Yes No

1.9.3 Does the organisation have resources and protocols for action in place to reduce and mitigate risks associated with human rights, occupational health and safety, child labour, modern day slavery?

Yes No

1.9.4 Has your organisation identified any labour standards that apply to the proposed project, and how they will be applied? Standards could include, but not limited to, International Labour Organisation standards, Occupational Health and Safety regulations, Human Rights law, child labour standards.

Yes No

Section 2. Organisational / Consortium Capability

Evaluation Weighting 35%

This category is designed to assess the ability and capability of the lead applicant's organisation, and the implementation partners if applicable, to implement a project in the tanneries and leather sectors, in the chosen country. It involves various aspects of the organisation's structure, resources, experience, operational capacity, staff capacity and requisite skills, relationships and networks, etc.

2.1 Organisational structure and project management abilities (lead applicant)

2.1.1. Please elaborate on the lead applicant's organisational culture including the ethos and vision (the 'why'), the organisational structure etc.(the 'how').

max 250 words

2500

2.1.2 How would you describe the organisation's approach to project management? Please elaborate on project management style, internal administration and project management infrastructure, methodologies and tools to your disposal to assist with project management.

max 250 words

2500

2.2 Team composition and Staff Resources (lead applicant & implementing partners)

2.2.1 Please elaborate on what other staff resources you have access to in your organisation (and within the consortium) that could assist with project delivery (i.e. support staff).

max 200 words

2000

2.2.2 How would you describe your ability to implement a project of this nature in terms of staff capacity and ability at present? Please also note whether there are any potential staff resource constraints that could impact project delivery and how you intend mitigating it (i.e. hiring more staff, reassigning roles, etc.)

max 250 words

2500

2.3 Stakeholder engagement (lead applicant & implementing partners)

Partnership or engagement with stakeholders such as public bodies, communities, value chain entities, the financial sector, and business associations may be required to promote optimal impact and to promote wider uptake of the solution. Please answer the following questions:

2.3.1 Please elaborate on key known stakeholders and networks and their relationships to the lead applicant / implementing partners. Please make sure to elaborate on appropriate local, regional and national (and potentially global) connections and networks and explain how these established connections could support your concept, especially given the implementation context.

	Stakeholder Name	Nature of Relationship	Scale	Potential role in supporting the project
ADD	<input type="text"/>	<input type="text"/>	Select: <input type="button" value="v"/>	<input type="text"/>

2.3.2 What steps will be taken to identify additional relevant stakeholders and plan engagement / outreach needed to implement the project.

max 250 words

2500

2.3.3 Are there any key stakeholders risks that could influence the implementation of a project in this sector in the specific context?

max 250 words

2500

2.4 Physical presence in implementation country (lead applicant / implementing partner)

Following on from question 2.3, please elaborate on the organisation / consortium's physical presence and other connections and ties to the chosen implementation country.

max 250 words

2500

Section 3. Technical Experience

Evaluation Weighting 30%

This category is designed to assess the technical experience, expertise and competence of the lead applicant / consortium's professional team to implement a project in the tanneries and leather sectors, in the chosen country.

Key aspects to bear in mind:

- Technical expertise and competence should be demonstrated in the following possible areas: research, piloting and scaling of innovative solutions relevant to the tanneries industry, circular economy, manufacturing pollution risk management, impacts and vulnerability assessment, value chain analyses, and/or integration or mainstreaming of cleaner production technologies, etc.
- The team should ideally include members with local or regional knowledge/expertise.
- Experts should have excellent relevant technical skills, and a track record in developing and implementing applied research will be advantageous.

3.1 Key professional team

3.1.1. Please list the anticipated members of your key professional team (senior staff and those responsible for delivery), both from the lead applicant and any consortium or implementing partners.

	Name	Organisation	Qualification	Experience (Years)	Areas of Expertise	Anticipated Role	Location
ADD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.2 team's experience and capabilities

3.2.1. Please elaborate on relevant experience that attests to the teams' experience and capabilities to execute the delivery components unique to your intervention. This can include the execution of research projects, technology development and testing, operational activities, pollution mitigation. Please note experience relevant to manufacturing and environmental pollution in general as well as note experience specific to the tannery and leather sectors.

- Please note SMEP will ask for project-specific references to attest to this during the next stage (should you be shortlisted for the Request for Proposal stage).

Table with columns: Cite relevant experience, Sector deployed, Outcomes and successes, ProjectLocation, Duration & Date, Referee contact person. Includes an 'ADD' button and a dropdown menu.

Section 4: Project concept

Evaluation Weighting 20%

This section asks candidates to give details around a potential solution / intervention should they be shortlisted for the proposal submission stage.

4.1 Select the tanneries procurement theme/s that your solution align to [Please refer to the SMEP website and Terms of Reference for more detail about the thematic areas.]

Form with four checkboxes: Theme A: Technology & Bioprocessing, Theme B: Value chain analysis & Design, Theme C: Operations & Governance, Theme D: Knowledge & Education.

4.2 Select the implementation country and use the text box to indicate a specific implementation region or city/town.

Form with checkboxes for Pakistan, Bangladesh, Kenya, Tanzania, Ethiopia, and Other.

4.2.1 What is the potential scope for application of the concept in other SMEP target countries in future?

Text input field with 'max 250 words' label and a 2500 character limit indicator.

4.3 Please give a brief description of the solution / intended intervention.

What is the intervention? For example, a research project, a new technology innovation pilot project, waste management solution, chemical substitution pilot, etc.

Please include aspects such as a brief rationale, implementation location context, pollution mitigation potential, explaining the new technology (if applicable), value chain integration, key stakeholders, market-alignment etc.

Text input field with 'max 1000 words' label and a 10000 character limit indicator.

4.4 Which pollution pathways will the concept be addressing? For each pathway selected, explain in the text field how the proposed solution could potentially mitigated by pollution.

Form with checkboxes for Air, Land, and Water.

Text input field with a 10000 character limit indicator.

4.5 Please specify why SMEP funds are needed (i.e. research funding, seed funding, scaling, testing of new technology) and how the outputs of the project can impact the industry / sector more broadly.

Text input field with 'Budget commentary' label and a 1000 character limit indicator.

4.6 Budget and co-finance: Please give an indication of overall SMEP budget ask and whether you have access to co-finance (please differentiate between cash and in-kind contribution).

Form with input fields for Total SMEP Budget ask (GBP), Co-finance: Cash (GBP), Co-finance: In-kind (GBP), and Total Budget (€0.00).

4.7 What is the anticipated implementation timeframe for your intervention? Please note that SMEP cannot fund project activities beyond March 2026.

Form with dropdown menus for Preferred Start and Preferred End.

4.8 Please indicate any possible ways in which the intended proposal could lead to social and economic benefits for marginalised groups and/or how any gender-responsive activities could be incorporated into the concept.

- If the project can lead to employment opportunities, please provide a brief description of the anticipated number and nature of the employment (livelihood, informal, formal, skilled etc).

Text input field with 'max 250 words' label and a 2500 character limit indicator.

4.9 Please specify how the intervention /proposed solution can possibly contribute to the SMEP Theory of Change (see Section 4 of the Terms of Reference). Please consider any potential direct linkages to the aspects listed in the table below and draw potential correlations to improved human health as a result of the intervention.

Improved Human health	<input type="text"/>
Influencing Policy changes	<input type="text"/>
Innovative technology and/or business cases	<input type="text"/>
Increased production efficiency and environmental sustainability	<input type="text"/>
Other	<input type="text"/>

4.10 Please provide additional information on the anticipated environmental benefits from your proposed solution.

- Please provide additional arguments for the anticipated improved environmental outcomes associated with the proposed solution and upstream and downstream value chain.
- How do you propose measuring the environmental impact or your intervention?

max 250 words

2500

4.11 Safeguarding: Are there any risks associated with safeguarding that are likely to impact the proposed project or that may emerge as a result of the proposed project?

- **Safeguarding:** Have the necessary standards been identified and how will they be applied in a manufacturing setting or during the implementation of the project (International Labour Organisation standards, Occupational Health and Safety regulations, etc). How are customers safeguarded against product failure and hazards.?
- **Locational risks:** Any political or civil risks that might influence implementation?
- **Operational risks:** Any exploitative or unsafe manufacturing practices?
- **Any critical delivery risks** (i.e. technical, operational, environmental, financial, markets).

	Risk	Mitigation	Likelihood
ADD	<input type="text"/>	<input type="text"/>	Select: <input type="text"/>

EoI Submission Declaration

On behalf of the lead applicant, being duly authorised thereto and representing all partners in the Expression of Interest , I hereby declare that:

- We understand and accept the conditions of this open procurement process.
- We have been directly responsible for the preparation of this project concept and are not acting as an intermediary.
- The information included in this application is accurate and correct, to the best of our knowledge.

I declare the above to be true.

Name and designation of the person completing the form.

Final Submission? *

Work in Progress Final Submission

SubmittedOn

SAVE